

University volunteer TERMS OF REFERENCE: TOR 37

Preamble:

The United Nations Volunteers is the UN organization that supports sustainable human development globally through the promotion of volunteerism, including the mobilization of volunteers. It serves the causes of peace and development through enhancing opportunities for participation by all peoples. It is universal, inclusive and embraces volunteer action in all its diversity.

This post is a UNV volunteer assignment based on the values of free will, commitment, engagement and solidarity, which are the foundations of volunteerism. Volunteering brings benefit to the individual volunteer as well as the society at large. It enhances social cohesion and enriches communities.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UNV volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UNV volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich your understanding of local and social realities, as well as create a bridge between yourself and the people in your host community. This will make the time you spend as UNV volunteer even more rewarding and productive.

1. UNV Assignment Title: Project Associate

2. Type of assignment (International or National UNV volunteer): International - University Volunteers

3. Project Title: Maternal and Child Health and Nutrition

4. Duration: 6 months 2009-2010

5. Location, Country: Yerevan, Armenia

6. Expected starting date: November 2009

7. Brief Project Description:

Maternal and Child Health and Nutrition is a key intervention area of the country programme of cooperation between the Government of Armenia and UNICEF. It covers immunization, intensive neonatal care, infant and young child nutrition, prevention of micronutrient deficiencies. It supports the following : (a) development/improvement of legal frameworks, national plan, standards and protocols ; (b) improvement in the access and quality of maternal and child health care through capacity building and strengthening monitoring and surveillance systems ; and (c) increase the awareness of parents and care givers on basic health services and knowledge on how to recognize common childhood illnesses and apply correct/appropriate practices.

8. Host Agency/Host Institute: UNICEF

9. Description of Duties:

Under the close supervision of the Health and Nutrition Officer, the UNV University volunteer will be responsible for:

- Draft relevant health and nutrition project documents, donor reports, proposals, programme/project analyses and other related documents in accordance with donor requirements and deadlines set.
- Collect and analyze health and nutrition data as inputs to regular and periodic update of the status of children and women. Prepare tables, graphs or other statistical data for technical review/monitoring purposes.
- Mobilize advocates for healthy communities, promote a culture of disease prevention and spread the importance of basic health care, hygiene and vaccination.

Promotion of Volunteerism

UNV volunteers are expected to promote volunteerism and engage in volunteering activities. As such UNV volunteers are encouraged to:



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- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and other publications and taking active part in UNV activities;
- Get acquainted with traditional and/or local forms of volunteerism in the host community.
- Reflect on and integrate into their work plan activities that will be undertaken as part of their assignment in order to promote volunteerism for development (V4D)

Specific ways to promote volunteerism during the assignment and within working hours include:

- Networking and building relationships with local organizations, groups or individuals and supporting and/or participating in local volunteering initiatives;
- Encouraging, mobilizing and supporting co-workers, fellow UNV volunteers and members of the local community to play an active part in the development of their community;
- Contributing articles/write-ups on field experiences and submitting them for UNV publications/websites, newsletters, press releases, etc.;
- Initiating and/or participating in local volunteer groups. Assisting them in submitting stories, experiences to the World Volunteer Web site;
- Reflecting on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities.
- Promoting or advising local groups in the use of OV (online volunteering), or encouraging relevant local individuals and groups to use OV whenever technically possible.

11. Results/Expected Output:

- Contribute to the overall achievement of the annual targets and results for UNICEF-support to Maternal and Child Health and Nutrition
- Communities tackled by the program are willing to participate in health programs, and actively contribute to increase information and service delivering
- Social inclusion is increased across economically differentiated groups, building bridges between communities

12. Qualifications/Requirements:

- University degree in social sciences, preferably public health
- Good writing skills
- Good interpersonal skills
- Ability to adapt to local conditions

13. Competencies:

- Computer skills: Microsoft Office : word, powerpoint, excel
- Language skills: English required. Armenian and Russian is an asset
- Past volunteering experience required

14. Other information:

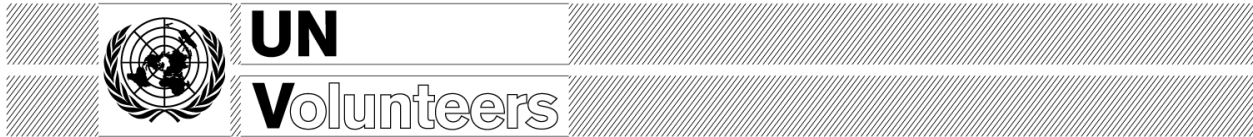
A) Visa

Please specify type of visa needed for nationals from Spain to enter your country:

- Tourist visa (if yes, return ticket needed)
- No visa or visa upon arrival at airport**
- Visa before departure

B) Accommodation

- **Location of assignment:** Yerevan, Armenia
- **Nearest airport:** Yerevan International Airport (2 hours far from duty station)
- **Type of accommodation:** Apartment
- **Approximate monthly cost of accommodation:** 400 USD (MORSS compliant)
- **Security provision and approximate costs:** UNV volunteers are eligible for security upgrading of their accommodation. UNCT Armenia decided the amount available for upgrading per person being



covered up to a maximum of 500 USD **ONCE** (approximate costs for bars at windows and doors, guard, alarm system: 500 USD).

- **Means of local transport for the volunteer:** Yerevan is a small city, and the UN house is located centrally. Everything is reachable on foot. Cost for local transport: 100 AMD (0.26 USD). If any transport is needed, this will be provided by the host organisation.

What other facilities will be offered to the University volunteer(s)? The successful candidate will be provided with a computer and Internet connection for carrying out job responsibilities. Support will be provided by existing staff. The UN house has the fastest international connection available in the nation.

C) Living conditions:

Yerevan is a very safe and quite city. The climate is continental, with hot and dry summers, cold and snowy winters. The city offers a huge variety of restaurants, cafes, clubs, and other possibilities of diversion. Culturally highly active, all over the year one can enjoy on-going programs of theatre (also international), classic and modern music, ballet, concerts, at everyone's average. Art expositions are organized quite often, and spring and Autumn Programs of international cinema are shown at the National Gallery.

Water and electricity are mostly available everywhere in the city, and shops offer all kind of goods (though mostly of local production).

Health conditions are good. No need of complicate vaccinations. Diseases with most incidences are normally normal gastroenteritis, colds, and flues. Medical support is rendered in English at UN level to all internationals.

D) Security provision

- **Security provision and approximate costs:** Armenia is a very secure duty station (family duty station – SL 1). Criminality is low. Though, if the FSO is advising for upgrading volunteers' residential condition, the UNV university volunteer will be eligible for UNCT upgrading rates. There is no risk at all in travelling within the Country, and to Georgia.

15. Conditions of Service

6 -months contract; monthly volunteer living allowance (VLA) intended to cover housing, basic needs and utilities, equivalent to US\$ EUR 683; settling-in-grant (if applicable); life, health, and permanent disability insurance; return airfares (if applicable); resettlement allowance for satisfactory service.

Date: 05.02.2009